



Ask My Buddy

Personal Alert ⊕ Network

Setup Guide for Alexa

There are 2 parts to setting up Ask My Buddy.

1. Registering, Logging In, and Entering Contacts at the AskMyBuddy.net website.
2. Enable and Link Accounts in the Alexa companion or Google Home application.

If you need any help please send email to support@askmybuddy.net

1 Register

Registration may also be completed within the Alexa application, but it may be easier to do so at our website, www.AskMyBuddy.net.

1. In your internet browser, go to www.askmybuddy.net
2. Click on the **Register** menu item (if you are on a mobile device, tap on the 3 lines in the upper left corner).
3. Enter your information using your desired email and a new password, then press the **Register** button at the bottom.

Ask My Buddy

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HOME REGISTER LOGIN HELP CONTACT US

Login
If you already have an AskMyBuddy.net account please login or click the **Register** button or [here](#) to create one.

1 Email
Email

2 Password
Password

(If you forgot your password enter email, click **Forgot Password**. Then check your email or spam folder for an email from us.)

LOG-IN **Forgot Password** **Register**

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HOME REGISTER LOGIN HELP CONTACT US

Registration
Please fill out all fields then click Register.
(Note: For International Phone numbers, enter International Country code first, USA: +1, to example: Example showing UK: change this 07911 123456 to 447911123456)

1 First Name & Last Name
First Name Last Name

2 Email & Phone
Email (Enter numbers only. Do not enter formatting.)
Cell

3 Password
Password Confirm Password

By clicking "Register" I agree that:
• I have read and accepted the [Ask My Buddy Terms of Service](#)
• I have read and accepted the [Ask My Buddy Privacy Policy](#)
• I understand that this service is not a substitute for dialing 911 in an emergency!
• I have asked and received permission from the individuals I will enter as Emergency Contacts for AskMyBuddy.net to send email/SMS and call them with alerts.

(Upon successful registration check your email or spam folder for a Welcome email with instructions from us.)

Register

Logging In

4. You should then be on the Login screen, but if not, click on the **Login** menu item (*mobile devices, tap on the 3 lines in the upper left*).
5. **Enter** your email and password from step 3 above and press the **Login** button.
6. Once logged in you will be at the Settings page.
7. Enter any additional information, then press **Save Changes**.

Add or Edit Contacts

1. In your internet browser, go to www.askmybuddy.net and Log In
2. Select menu item **Contacts** from the menu at the top (mobile device, tap the 3 lines in the upper left corner)
3. Fill in each field for a contact entering both a **First and Last name**
4. Enter at least **1 contact method** for each.
5. Then click the **Save Changes** button at the bottom.
6. Another set of fields will appear for you to enter another contact (5 - 10 depending on on your chosen plan).



Always press Save Changes after each new contact is entered. If there are any errors you will see them in the blue title bar area.

Contact List
Please fill out all fields then click Save Changes.
(Note: For International phone numbers, enter Country Code)

When Save Changes is pressed, look here for Success or Error messages.

Success
Contact Updated.

Error
Fields Left Blank, You must include...

Error
Invalid First Name!, The First Name is not valid. Only AL...

First Name: Last Name:
Email Addr: Text Number: Voice Number:
 Delete Test

To verify Alexa and Ask My Buddy are properly Linked, speak to your Alexa device to send an actual alert.
'Alexa, Ask My Buddy to Alert Bob'
Using Test here will only validate that entered email and phone numbers are correct.

Ask Alexa how she spells your contact's first name and consider using the same spelling

Enter a contact's first and last name, and at least one contact method.
For phone numbers, do not enter dashes or parentheses (-)
Press Save Changes
and a place for another contact will be shown.

Click on PDF icon to download the Quick Reference Card

Save Changes

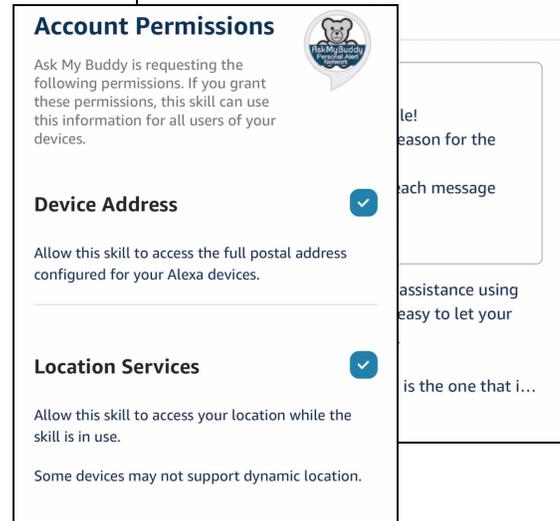
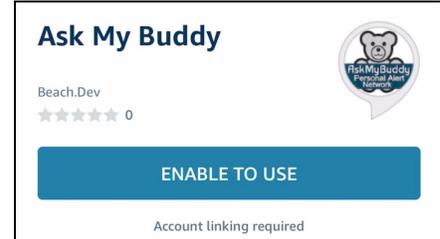
Personalized for Amazon

Once you have entered your contacts, click on the 'Personalized For Amazon' link at the bottom to print out a custom reminder sheet. You can download an updated copy anytime you make changes to the contacts.

Also, you may return to the Settings page and scroll to the bottom to find our 'Guide for Contacts'. This document includes the phone numbers that the alerts will come from, and just briefly talks about what the service does.

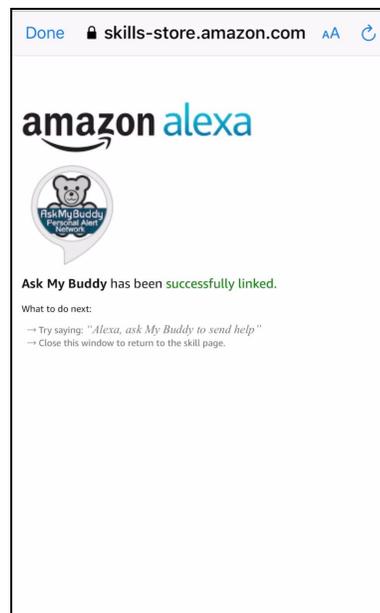
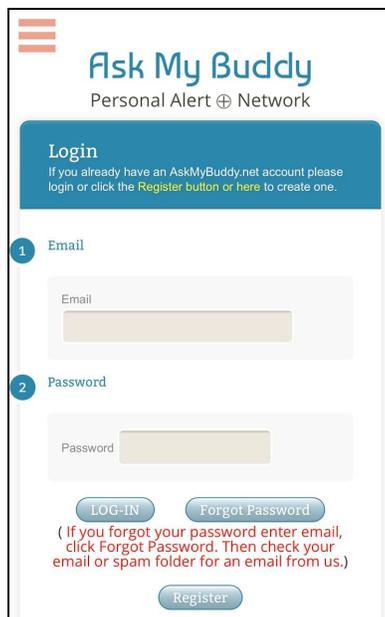
2 Enable and Linking in the Alexa companion application

1. **Open the Alexa companion application** (either on your tablet / phone or for Amazon at alexa.amazon.com)
2. Tap on **Skills menu** item
3. Locate Ask My Buddy in the skills list - easiest is to **type Ask My Buddy in the search area**, then press the magnifying glass in the orange area on the right.
4. Click on the **ENABLE TO USE** button on this page. The Ask My Buddy Login page should display. Continue to the **Link Alexa** section below. *If the Login screen does not open, then Tap on the button that says Link Account (will be below a button that says Disable and try again.)*



Link Alexa and Ask My Buddy:

1. After the Permissions page, tap **Continue**.
2. **Alexa** app will then display the AskMyBuddy.net website **login** page. .
3. **Enter your email address and password** from above. *[If you have not yet registered, click the Register button at the bottom and follow the instructions in step 1 at the beginning.]*
4. Press **LOGIN** button.
5. Alexa will display the confirmation page.



Troubleshooting: *** If you are using Alexa on a computer, and do not see the login page load, you may have Popup Blocker enabled. Click here to go to Ask My Buddy Help for directions to disable Popup Blockers. You may re-enable after Linking is completed.

Trying it out

Once the steps above have been completed you are ready to use Ask My Buddy. Talk to your Alexa device and say, 'Alexa, Ask My Buddy which account?' Alexa will respond with information about your account, including the email it is connected to and the number of messages you have available.

For free accounts, a combined total of 10 voice or text messages (SMS) may be sent in any 30 day period. Text messages and phone calls each use 1 message, so if you alert 1 contact that has both numbers entered, 2 messages will be used with that 1 alert. Emails are not counted. Counting the messages this way allows our users to determine the best way to use their allotment.

To alert only one contact say: Alexa Ask My Buddy to Alert {yourContactFirstName}

To alert all of your contacts at once say:

- Alexa Ask My Buddy to Alert Everyone
- Alexa Ask My Buddy to Alert Everybody
- Alexa Ask My Buddy to Alert My Family
- Alexa Ask My Buddy to Alert My Kids
- **Alexa Ask My Buddy to Send Help**

Alexa will send the alert and let you know who was alerted.

Note on Contact Names and Spelling

If Ask My Buddy is having difficulty with a specific contact name, Alexa may not be hearing the name, or Alexa is spelling what she hears differently than how it is entered in your Contacts list. For example, your contact may be Kristie, but Alexa spells it Christy. We do try to accommodate similar sounding names, but there are always some that do not quite match up. In the Alexa application, on the Home page, you should see a 'card' that states what Alexa heard, and what Alexa passed to Ask My Buddy. Please say 'Alexa, Ask My Buddy to alert xxxxx', then please look to see what word Alexa heard and how she spells it. Try asking Alexa how to spell the names of your contacts, so you can see what Alexa hears. Say, 'Alexa, how do you spell xxxxx?' Then change the spelling in your contact list to be the same. That way, Alexa will always get it right. Don't worry, your contacts will not see how you spelled their name. Visit our <https://www.youtube.com/askmybuddy> for a video discussing contact name spelling and how to look at the cards in the Alexa application.

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Ask My Buddy is a service that leverages the Alexa Voice and Google Home Voice Platforms to connect a user to their Personal Alert Network using only their voice.

Ask My Buddy is not a substitute for 911, but rather an additional tool offering the security of knowing help is just a shout away. 'Alexa, Ask My Buddy to Send Help'